

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 10, 2024

OPEN SESSION

CALL TO ORDER – Vice President Atteberry called the meeting to order at 6:05 p.m.

ROLL CALL - Board members present: Melissa A. Atteberry, M. America Navarro, Jonna Phillips, and Sean Avram were present. Board members absent: Linda Brown was absent at roll call but arrived shortly thereafter.

PLEDGE OF ALLEGIANCE – Vice President Atteberry lead the Pledge of Allegiance.

APPROVAL OF AGENDA – Vice President Atteberry called for the approval of the agenda.

The Board approved the agenda as presented. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

APPROVAL OF MINUTES – President Brown called for the approval of the minutes.

The Board approved the minutes from the Regular Board Meeting on December 13, 2023 as written. MSCU (Avram/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

The Board adjourned into Closed Session at 6:06 p.m.

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 6:32 pm and reconvened to Open Session at 6:32 pm.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO; Beverly Landers, Dean of Students; Tracey McPeters, 6-8 and RES Principal

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

STUDENT REPORTS:

ASB REPORT: - None

FFA REPORT: - None

PUBLIC COMMENT- None

ACTION ITEM 13 A MOVED UP IN THE AGENDA IN ORDER TO ACCOMMODATE THE AUDITOR APPEARING VIA ZOOM – Robert T. Dennis presented his findings from the 2022-2023 Audited Annual Financial Report and fielded questions from the Board.

REPORTS:

DEAN OF STUDENTS' REPORT: Beverly Landers read her report and submitted it for the record.

RES/MIDDLE SCHOOL PRINCIPAL'S REPORT: Tracey McPeters read her report and submitted it for the record.

HIGH SCHOOL PRINCIPAL'S REPORT: Principal Doug Kaelin is pleased with the 22.59% increase in ELA test scores, MAP score improvement, the decline of absences and suspensions, and the improvement of the dropout rate. There was not much movement in class schedules at the return of the break. A Pre-Integrated Math class was added for the spring semester. The FFA program was evaluated and received 12 commendations and only 5 recommendations for improvement. The CSF club has field trips scheduled to tour U.C. Davis and Stanford. Students qualify for CSF membership using the previous semester's grades. Winter sports are in full swing. Biggs Wrestling will host a second meet soon. No student athletes were lost due to grades at the semester break.

M/O/T/, FOOD SERVICE DIRECTOR'S REPORT: John Strattard's submitted report was reviewed.

SUPERINTENDENT'S REPORT: Doug Kaelin reported that there is a new LCAP template. The Governor's budget was released today, and he and Analyn Dyer are traveling to Sacramento on January 17th to hear the presentation of the state's budget. He is starting the work of preparing the next three years' worth of school calendars. He will get input from parents, teachers, and Union reps. The Board will have final approval of the calendars, which will more than likely stay similar to what we have now.

CBO'S REPORT: Analyn Dyer's submitted report was reviewed.

BOARD MEMBER REPORTS: Jonna Phillips thanked CBO Analyn Dyer for her knowledge and confidence in the District's financial position.

CONSENT AGENDA:

The Board approved Consent Agenda Item A. MSCU (Atteberry/Avram) 5/0

Brown – Aye

Atteberry – Aye

Navarro – Aye

Phillips – Aye

Avram – Aye

A. Approve AP Vendor Check Register and Purchase Order Listing December 1, 2023 – December 31, 2023

ACTION ITEMS:

The Board approved Action Items A - N. MSCU (Navarro/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Adopt 2022-2023 Audited Annual Financial Report (Presentation by Robert T. Dennis via Zoom)
- B. Accept BCOE Technology Grant for \$40,000 to offset the cost of our cable project
- C. Adopt Resolution 2023-2024 #06 “Designation of District Representative”
- D. Adopt the following New or Updated Board Policies (BP), Admin. Regulations (AR), and Exhibits (E) from the CSBA December 2023 release:
 - Board Policy 0460 - Local Control and Accountability Plan*
 - Administrative Regulation 0460 - Local Control and Accountability Plan*
 - Board Policy 0500–Accountability*
 - Board Policy 0520 - Intervention in Underperforming Schools*
 - Administrative Regulation 1220 - Citizen Advisory Committees*
 - Board Policy 1431–Waivers*
 - Board Policy 3400 - Management of District Assets/Accounts*
 - Administrative Regulation 3400 - Management of District Assets/Accounts*
 - Board Policy 5116.2 - Involuntary Student Transfers*
 - Board Policy 5131.2–Bullying*
 - Administrative Regulation 5131.2 – Bullying*
 - Administrative Regulation 5141.21 - Administering Medication and Monitoring Health Conditions*
 - Board Policy 5148.3 - Preschool/ Early Childhood Education*
 - Administrative Regulation 5148.3 - Preschool/ Early Childhood Education*
 - Board Policy 6142.8 - Comprehensive Health Education*
 - Administrative Regulation 6142.8 - Comprehensive Health Education*
 - Board Policy 6146.1 - High School Graduation Requirements*
 - Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities*

 - Board Policy 6170.1 - Transitional Kindergarten*
 - Administrative Regulation 6173.3 - Education for Juvenile Court School Students*
 - Board Bylaw 9321 - Closed Session*
 - Exhibit(1) 9321 - Closed Session*
 - Exhibit(2) 9321 - Closed Session*
- E. Approve the Mandated Block Grant
- F. Approve the 2023-2024 Consolidated Application
- G. Approve A-G Completion Plan for Grant
- H. Approve School Accountability Report Cards (SARC) for each school:
 - Biggs High School
 - Biggs Elementary School
 - Richvale Elementary School

- I. Approve purchase of folding chairs totaling \$10,939.18 from Office Depot using ESSER funds
- J. Approve quote from Christensen Telecommunications, Inc. in the amount of \$3,467.45 for phone replacement at Richvale Elementary School – ESSER funds will be used
- K. Approve quote from Christensen Telecommunications, Inc. in the amount of \$1,840.89 for installation of a phone in the Richvale Elementary kitchen – ESSER funds will be used
- L. Approve quote from Woodbrothers Carpet & Flooring in the amount of \$2,158.56 to install carpet in Room 26 at BES
- M. Approve purchase of a storage container from Boxhub in the amount of \$3,286.43 using ESSER funds
- N. Accept REAP Grant funds in the amount of \$12,329.00

PERSONNEL ACTION ITEMS – There were no Personnel Action Items on the agenda.

INFORMATION ITEMS:

- A. Quarterly Report on Williams Uniform Complaints: Superintendent Kaelin reported out that for the last Quarter, there have been no Williams Uniform Complaints against any school in the District.
- B. Doug Kaelin summarized the issues we are having with the pool and the interactions he has had with Butte County concerning the pool funds. Different options were discussed as to how to move forward in fixing the issues.

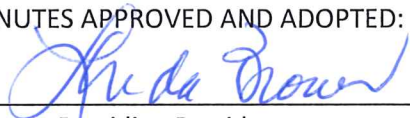
FUTURE ITEMS FOR DISCUSSION –None

The Board adjourned into Closed Session at 7:35 p.m. and reconvened to Open Session at 7:44 p.m.

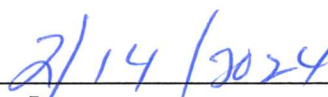
ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown reported that no action was taken in Closed Session.

ADJOURNMENT – 7:45 p.m.

MINUTES APPROVED AND ADOPTED:



 Presiding President



 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.